

## MERRIMAC VILLAGE BOARD/SEWER/WATER MEETING AGENDA

100 COOK STREET, MERRIMAC, WI  
VILLAGE HALL MEETING ROOM

**TUESDAY, APRIL 14, 2020 6:00 PM**

1. Call to order & examination of notice of meeting
2. Public input
3. Approve payment of Village's outstanding bills in the amount of:
  - a. General Village: \$12,503.39
  - b. Park Fund: \$ 382.46
  - c. Sewer Utility: \$ 4,647.24
  - d. Water Utility: \$ 2,307.55
  - e. Prepaid Expenses: \$11,791.96
4. Review and accept March Budget Comparison by fund. Balance Sheets: available after Final 2019 yearend compilation report is completed by Wegner, CPAs and Robin Meier.
5. Items for Discussion:
  - a. Jennie Klecker hired as Deputy Clerk, started 4/6/2020, to replace retiring Tana Holmblad.
  - b. Village recognition of departed Board Member, Jeff Rasmussen
  - c. State-wide burning ban and allowable burning in the Village; recreation only
  - d. Gardiner Appraisal Services, LLC. Not Scheduling Open Book or Board of Review meetings for now due to COVID-19 situation
  - e. Status of open Village Administrator/Clerk/Treasurer position, selection process and plan going forward
  - f. Robin Meier working on Accounting matters
  - g. Village hall entry by public by appointment only in response to COVID-19 safety measures
6. Consider approval of:
  - a. Draft Minutes from 3/10/2020 Village Board Meeting
  - b. Draft Minutes from the 3/16/2020 Village Board Special Meeting
  - c. Appointment of Justin Schultz as Director of Public Works
  - d. Hiring Ron Senger as a half-time Village Administrator/Clerk/Treasurer and compensation. Start date April 14, 2020
  - e. Consider appointment of interim Board member to fill vacancy. Call for expressions of interest. Selection at May meeting
  - f. Review Baer Insurance 2020-21 insurance proposals
  - g. Retain late chg. on past due sewer accounts? (PSC mandates no water late chg.)
  - h. Additional fee for Village building permits. Penalty billing for cost to Red Tag property
  - i. Garage light fixtures \$590.42
  - j. CTW Corp. Proposal Parts and Services for Well House

7. Consider Report of the Administrator:
  - a. Merrimac Fire Commission Minutes
  - b. Village Inspection Reports – Justin
  - c. Playground Swing at Jeff Voll Park for Spring – ordered/no delivery date yet
  
8. Water/Sewer operations/maintenance items:
  - System-wide SCADA replacement bid – awaiting programing/testing portion costs
  - WWTP Sand Filter Justin & Seiler Concrete (provides elevator) now weather permitting
  - Warm weather permitting – flush dead-end water lines
  
9. Pending Planning & Zoning items:
  - (No meetings scheduled. Deemed non-essential at this time,)
  - Short Term Rentals Ordinance - Attorney draft for Plan Commission review
  - Status of Village SWOT Analysis
  
10. Adjourn