

VILLAGE VOICE

June 2023

Volume 19, Issue 6

Draft Minutes of the Plan Commission Meeting June 12, 2023

Item 1. Call to Order: The Village of Merrimac Plan Commission Meeting was called to order in Village Hall by Chairperson Malmberg at 5:00PM. Commission Members Collin Bourgeois, Bob Garrison, Ann Hoffman and Bob Pfaff were present. Also in attendance were Administrator Klecker and members of the public as listed on the sign-in sheet. Chairperson Malmberg examined the affidavit of posting and confirmed that advance public notice of the meeting conformed to statutory requirements.

Item 2. Public Input: Commission Member Hoffman relayed a message she received from a resident concerned about a garbage tote corral recently installed on River Street. She looked through Village ordinances and could not find anything that specifically prohibited it.

Item 3. Aric Weitzel Conditional Use Permit - Parcel No. 151-0421-00000: Mr. Weitzel presented his plan to construct several pole barns for boat and RV storage rental on his property at 396 Baraboo Street, which is currently zoned B-2 Business. B-2 Business allows for mini warehouses as a conditional use when approved by the Plan Commission and Village Board. The commission asked Mr. Weitzel to provide a copy of his rental/lease agreement to assure that no hazardous materials will be stored onsite. Hoffman/Pfaff motioned to recommend the Village Board approve Mr. Weitzel's Conditional Use Permit. All Ayes. **Motion Carried.**

Item 4. Consider Changing Meeting Start time to 5:30PM: The Commission discussed changing their meeting start time to 5:30PM to align with the Village

Board's recent start time change. Pfaff/Garrison motioned to change the Plan Commission Meeting start time from 5:00PM to 5:30PM. All Ayes. **Motion Carried**

Item 5. Comprehensive Plan Update: Commission Member Pfaff gave an update on his continuing efforts to compose the Comprehensive Plan document. Various topics and ideas relating to the Comprehensive Plan were discussed.

In an effort to help promote responsible environmental practices and efficient use of Village staff time, Pfaff/Hoffman motioned to have all future Plan Commission Meeting materials distributed via email, rather than printed out and hand delivered by Administrator Klecker. All Ayes. **Motion Carried.**

Item 6. Adjourn: At 6:09PM, Garrison/Bourgeois moved that the meeting adjourn. All Ayes, **Motion Carried.**

Draft Minutes of the Village Board Meeting June 13, 2023

Item 1. Call to Order: The Village of Merrimac Board of Trustees Meeting was called to order in Village Hall by Village President Andrew Gallus at 5:30PM. Village Trustees Margaret Budde, Jim Malmberg, George Naxera, and Nate Taylor were present. Also in attendance were Administrator Jennie Klecker, Director of Public Works Justin Schultz, and members of the public, as listed on the sign-in sheet. President Gallus examined the affidavit of posting and confirmed that advance public notice of the meeting conformed to statutory requirements.

Item 2. Public Input: None

Item 3. Consent Agenda: Malmberg/Budde motioned to approve items 3.a., 3.b., 3.c., 3.d. of the Consent Agenda as posted.

Upon Roll Call Vote, All Ayes. **Motion Carried.**

Item 4. Approval of Village Bills: Budde/Taylor moved to approve payment of outstanding monthly bills as listed on items 4.i.-4.iv. of the Agenda. Upon Roll Call Vote, All Ayes. **Motion Carried.**

Gallus/Naxera motioned to move agenda items 7 and 14 to the top of the agenda. All Ayes. **Motion Carried.**

Item 7. Approval for Electrical Work at Memorial Park: The Merrimac Community Festival Committee has asked to use 2022 Festival proceeds to expand the concrete slab next to the pavilion at Memorial Park, and install electrical upgrades to better accommodate vendors and live music performances. Budde/Malmberg

motioned to authorize the Parks Committee to purchase, if they wish, electrical equipment for upgrades at Memorial Park from 2022 Merrimac Festival proceeds, in the amount of \$1,800 - \$2,000, per estimate. Upon Roll Call Vote, All Ayes. **Motion Carried.**

Item 14. Report of the Director of Public Works: 14.a. TDS Fiber Optic Line Bore Through Gravity Main; Recent sewer televising led to the discovery that while installing fiber optic lines in 2018, TDS had bored through a Village gravity main on Main Street. DPW Schultz has requested bids to repair the damage and will be following up with TDS on how the Village will be reimbursed financially. 14.b. Vibration Issue at Well No. 1; Vibration issues began shortly after recent Well No.1 maintenance work was completed by CTW. In the near future, CTW will be returning to troubleshoot the problem, with little or no further cost to the Village. They will need to shut down the Well and residents will once again be asked to conserve water during that time period.

Website: merrimacwi.gov

Email: merrimac@merrimacwi.gov **Village Hall:** 608-493-2122
REGULAR OFFICE HOURS: Monday—Friday, 9 a.m. to 3 p.m.

Item 5. Dennis Paul - Dolan realty Advisors Cell Tower Proposal: Mr. Paul had a scheduling conflict and was unable to attend the meeting. An updated land lease contract with requested edits will be sent to Administrator Klecker by Friday. Gallus/Budde motioned to have the revised land lease contract reviewed by Stafford Rosenbaum. Upon Roll Call Vote, All Ayes. **Motion Carried.**

Item 6. Weitzel Conditional Use Permit Approval: Trustee Malmberg informed the Board that at their June 12, 2023 meeting, the Plan Commission unanimously agreed to recommend the Village Board approve Mr. Weitzel's Conditional Use Permit. The Commission asked Mr. Weitzel to provide the Village a copy of the warehouse rental contract, which he has done. Naxera/Budde motioned to approve Mr. Weitzel's Conditional Use Permit Application to construct small warehouse rental buildings on his property on Baraboo Street. All Ayes. **Motion Carried.**

Item 8. Liquor License & Tobacco License Renewals: 8.a. Budde/Gallus motioned to approve annual Liquor License Class B Combination (BLB) renewal applications and operators' permits for staff at Mac's Pub & Grub and Ferry X-ing Bar & Grill; All Ayes. **Motion Carried.** 8.b. Budde/Gallus motioned to approve annual Tobacco License for Ferry X-ing Bar & Grill; All Ayes. **Motion Carried.** 8.c. Budde/Gallus motioned to renew Alcohol Beverage License Application for "Class B" Beer License for Candy's Merrimac Café; All Ayes. **Motion Carried.** 8.d. Naxera/Taylor motioned to approve Merrimac Fire & Rescue and Festival Committee Temporary Picnic Licenses for use during the Merrimac Community Festival; All Ayes. **Motion Carried.**

Item 9. Discussion on Joining Municipal Court and Other Options to Aid in Ordinance Enforcement: President Gallus addressed his concern that the Village lacks the means of enforcing certain ordinances without belonging to a Municipal Court system. He asked for a Trustee to research options such as joining the Sauk Prairie Municipal Court or hiring a part-time law enforcement officer. Gallus/Naxera motioned to appoint Trustee Taylor to look into joining a municipal court and other options to aid in Village ordinance enforcement. All Ayes. **Motion Carried.**

Item 10. Stafford Rosenbaum Letter of Engagement for Permit Renewal: On May 26, 2023 a team from the Village met with Stafford Rosenbaum and Strand engineers to discuss options for negotiating effluent limits with the DNR for the upcoming WPDES WWTP permit renewal. Malmberg/Budde motioned to authorize Administrator or President to sign Stafford Rosenbaum retainer regarding WPDES WWTP Permit renewal. Upon Roll Call Vote. All Ayes. **Motion Carried.**

Item 11. Compliance Maintenance Annual Report (CMAR) Approval: Budde/Gallus motioned to (1) continue to support staff efforts to optimize WWTP nitrogen removal, including budgeting for ongoing purchases of MicroC and Aquafix, (2) congratulate DPW Justin Shultz and Operator Derek Peetz in passing their SS Exams, (3) congratulate Operator Derek Peetz in passing his N Exam, (4) support DPW Shultz for taking his N exam in June, (5) acknowledge 2022 CMAR GPA of 3.52, and (6) congratulate staff for one of our best CMAR scores since 2014. All Ayes. **Motions Carried.**

Item 12. Residents' Proposal for Test Well No. 2: Trustee Budde informed the Board that a few Merrimac families are interested in helping the Village financially, to make progress on finding a site location for eventual Well No. 2. It is anticipated that the donations will be enough to cover the costs of another test well and the engineering associated with it. Gallus/Malmberg motioned to authorize Trustee Budde to contact CTW and Strand for an updated quotes, and the potential well site landowners. All Ayes. **Motion Carried.**

Item 13. Report of the Administrator: 13.a. Village Resident Complaint Regarding Garbage Tote Corral; The Village received a formal complaint regarding a garbage corral recently installed on River Street. Administrator Klecker informed the Board that the resident had first asked for and received permission from her and consulted with Peterson Sanitation before installing the corral. The Board discussed the matter and the majority concluded that the corral does not violate Village ordinances and that they would like to see how the summer and winter goes with the new garbage totes before deciding on whether an ordinance change is required.

13.b. Village Hall Closed to Public July 17 through July 22: Office Staff to Attend UWGB Training; Village Hall will be closed to the public July 17-22 so that Administrator Klecker and Deputy Clerk Pieplow-Stevens can attend UW Green Bay's annual Clerk/Treasurer live training via zoom. 13.c. Front Street Turn Around Encroachment on McSherry Property; Pam McSherry contacted the Village with a concern that her property at the end of Front Street was being improperly used as a vehicle turn around. The Board discussed the issue and determined that since the Village has placed a dead end sign in the proper location, the responsibility to prevent the public from turning around in a private driveway lies with the property owner. Administrator Klecker advised the Board that the Village should hire a surveyor to work on acquiring an easement on the McSherry Property for the water main that runs through it. Trustee Budde will look into the matter and report back to the Board.

Item 15. Motion to Enter Closed Session for Board Discussion on Proposed Olson Palisade Street Subdivision Development, as authorized by Wis. Stat. § 19.85(1)(e): Gallus/Naxera motioned to enter closed session for Board discussion on proposed Olson Palisade St. subdivision development, as authorized by Wis. Stat. § 19.85(1)(e). Upon Roll Call Vote, All Ayes. **Motion Carried.**

Item 16. Adjourn: As the Board had no further business to conduct, Naxera/Budde motioned to adjourn from closed session at 7:44PM. All Ayes. **Motion Carried.**

Respectfully Submitted,



Jennie Klecker
Administrator/Clerk/Treasurer

Next Board Meeting
July 11, 2023
5:30 PM @ Village Hall

The Village Hall Office will be closed for the week of July 17-21 For Office Staff Training

Brush Pick-up Dates

July 12 & 26

4 feet wide by 4 feet high, up to 8 feet long with brush stacked parallel to and near the roadway.

Scrap metal recycling is available in the dumpster located in the Village Hall parking lot. No TV's Please!

METAL ONLY



Recycling Pickup Dates:

July 10 & 24

AA Meetings

Wednesday Evenings 7:00

@ Memorial Park Pavilion.

Questions?

Contact Chuck @ 608-795-0050

**Merrimac Fire & Rescue
Annual Fireworks Show Is
Canceled This Year**

We are sad to announce, due to continuing drought conditions and the effect on the fireworks grounds the lack of rain has caused, the department has decided for the safety of those who would attend, the community, and our members, to cancel the fireworks for this year. Safety is always our first priority! Stay safe over this 4th of July holiday and we look forward to having fireworks next year.

Reminder:

In order to maintain a neat and attractive appearance, grass should be kept at a maximum of 4 inches.



The Merrimac Community Festival Needs Volunteers!

We can't pull this event off without you!

- *Event Day Workers Needed!
- *No Meeting Attendance Required!
- *Short (or long) Shifts Available!

Please consider volunteering for a few hours to help make our Community Festival a success!

Contact coordinator.merrimacfestival@gmail.com or call Village Hall to sign up today!

Important Information for Village of Merrimac Water Utility Customers:

The 2022 Consumer Confidence Report (CCR) of the MERRIMAC WATERWORKS (Public Water System ID 15700938) is now available.

Official copies are posted in the following places:

merrimacwi.gov/officialpostings
Merrimac Post Office
Merrimac Village Hall, or you may also request to receive a copy of the CCR by mail, by email, or by hand. Contact us at merrimac@merrimacwi.gov or 608-493-2122

Water Rate Increase

There will be an 8% water rate increase effective July 26, 2023

Short-Term Rentals

Thinking about renting your home independently or on a short-term rental platform such as Airbnb or VRBO this summer? You'll find everything you need to get started on the Village website. Look for "Short-Term Home Rental Permit" under the "Permits, Licenses & Forms" section to read the new ordinance and fill out an application. Call Village Hall or email merrimac@merrimacwi.gov and we'll be happy to answer any questions.



Village Hall will be closed on Tuesday, July 4th in observance of Independence Day.

*Have a safe & Happy
4th of July!*





SATURDAY, AUGUST 5, 2023



MERRIMAC COMMUNITY FESTIVAL



SKI SHOW, LIVE MUSIC, FUN FOR KIDS, CRAFT
VENDORS, FOOD & DRINKS

SPECIAL LOCAL GUEST ARTISTS

- 9-11 AM MUSIC BY JOHNNIE MILLER
- 10-5 PM FIRE DEPT BAGS & HORSESHOES
- 11-1 PM BILL KONCAR POLKA BAND
- 1:00 PM MAD-CITY SKI TEAM SHOW
- 2:15 PM AMATEUR WATER SPORT CONTEST
- 2:45 PM AMATEUR WAKEBOARD SHOW
- 3-5 PM THE HONEY PIES BAND
- 6-7 PM MUSIC BY JUST AJ



- Kids Games ☀️ Bounce House ☀️ Food Trucks
- Raffle Prizes ☀️ Chicken Drop Bingo ☀️ Beer Tent
- Face Painting ☀️ Scavenger Hunt ☀️ Food & Drinks

PRE-PURCHASE TICKETS BEGINNING JULY 7TH

coordinator.merrimacfestival@gmail.com