

VILLAGE VOICE

September 2022

Volume 18, Issue 9

Draft Minutes of the Village Plan Commission Meeting Sept. 7, 2022

Item 1. Call to Order: The Village Plan Commission Meeting was called to order in Village Hall by Plan Commission Chair Jim Malmberg at 5:00PM. Commission members Hoffman, Pfaff and Garrison were present with Gallus absent. Also in attendance were Administrator Jennie Klecker and members of the public as listed on the sign-in sheet. Chairperson Malmberg examined the affidavit of posting and confirmed that advance public notice of the meeting conformed to statutory requirements.

Item 2. Public Input: Several residents had comments and questions regarding agenda item 3, but waited to speak until after the Buffardi's had presented more information about their proposed project.

Item 3. Chris & Amy Buffardi – Evaluate Proposed Land Use – (F-1) Floodplain District. Mr. and Mrs. Buffardi presented a proposed riprap project for their property located at 615 Lake Wisconsin Drive to the Plan Commission. After contacting the WI DNR to obtain a permit, the Buffardi's were directed to fill out the Riprap Exemption Certificate. The Buffardi's stated that the project follows specified guidelines, as outlined on the Riprap Exemption Checklist, and the DNR has approved their project. Phil Budde then addressed the Plan Commission raising concerns that the Buffardi riprap plan does not comply with Village Zoning Ordinance 185-21. F-1 Floodplain District. Mr. Budde argued that Village Zoning Ordinances are the jurisdiction to follow in this matter, rather than the DNR. After lengthy discussion, Pfaff/Hoffman motioned to recommend to the Village Board that the Buffardi's be allowed to proceed with the riprap project.

Upon Roll Call Vote, All Ayes. **Motion Carried.**

Item 4. Comprehensive Plan Update: Details regarding the September 17, 2022 Comprehensive Plan S.W.O.T. Analysis Activity were discussed.
Item 5. Adjourn: At 6:20PM

Draft Minutes of the Village Board Meeting September 13, 2022

Item 1. Call to Order: The Village of Merrimac Board of Trustees Meeting was called to order in Village Hall by Village President Phil Budde at 5:00PM. Village Trustees Jim Malmberg, George Naxera, Kirk Olson, and Andrew Gallus were present. Also in attendance were Administrator Jennie Klecker, Director of Public Works Justin Schultz, Village Assistant Margaret Budde and members of the public as listed on the sign-in sheet. President Budde examined the affidavit of posting and confirmed that advance public notice of the meeting conformed to statutory requirements.

Item 2. Public Input: Ethan Kent asked the Board to use more descriptive language on the posted agenda and to consider moving the regular board meeting time up to 6:00PM to allow residents more time after work to attend. Rebecca Porter asked if there was a location in the Village that residents could deposit yard waste. The Board directed her to the Village burn pit and compost pile near the WWTP, which is open from 8:00am – 3:00pm, Monday through Friday.

Item 3. Consent Agenda: Naxera/Gallus motioned to approve items 3.a., 3.b., 3.c., 3.d. of the Consent Agenda as posted. Upon Roll Call Vote, All Ayes. **Motion Carried.**

Item 4. Approval of Village Bills: Gallus/Malmberg motioned to approve payment of outstanding monthly bills as listed on items 4.i.-4.iv. of the Agenda. Upon Roll Call Vote, All Ayes. **Motion Carried.**

Item 5. Merrimac Festival Committee Proclamation of Appreciation: Naxera/Gallus motioned to approve a Proclamation of Appreciation to the 2022 Merrimac Festival Committee, thanking them for all of their hard work towards successfully reviving the Merrimac Community Festival.

Item 6. Plan Commission Recommendation – Buffardi Property Riprap Project: Trustee Malmberg informed the Board that the Plan Commission voted at their September 7th meeting to recommend the Buffardi's riprap project be approved. After lengthy discussion, Naxera/Gallus motioned to table the topic until next Board Meeting to allow Board Members more time to research whether the WI DNR or the Village of Merrimac has jurisdictional authority in this matter. Upon Roll Call Vote, Naxera, Olson & Gallus voted Aye, Malmberg voted Nay, with Budde abstaining. **Motion Carried.**

Item 7. Report of the Administrator:
7.a. Old Dump Truck Auction; Naxera/Gallus motioned to authorize Administrator Klecker to sell the old Village Dump Truck and all accessories, "as-is," with Wisconsin Surplus Auction. All Ayes. **Motion Carried.** 7.b. Senior Fitness Program; Naxera/Gallus motioned to authorize Administrator Klecker to purchase replacement stretch tubing for Senior Fitness equipment, not to exceed \$100. Upon Roll Call Vote, All Ayes. **Motion Carried.** 7.c. Chicken

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REGULAR OFFICE HOURS: Monday—Friday, 9 a.m. to 3 p.m.

Permit and Application Fee; Naxera/Gallus motioned to approve the new Chicken Permit Application and set the fee at \$20 for new applicants and \$10 for annual renewals. All Ayes. **Motion Carried.** 7.d. Deputy Clerk – 6 Month Wage Increase; Olson/Naxera motioned to approve Deputy Clerk Cindy Spradlin’s wage increase from \$18.00 per hour to \$19.00, effective 1st payroll in October. 7.e. DPW Shultz – Update; After sustaining a serious on-the-job injury last month, DPW Schultz has been cleared to return to work at full duty. 7.f. Budget Summary – Draft; Administrator Klecker presented a timeline for adopting the 2023 budget and requested approval for several budget related action items. Malmberg/Gallus made the following motions: to allocate \$40,000 from the 2023 General Fund Budget for School Street Repair, to levy for Dump Truck debit service, to allocate \$10,000 from 2023 Water Fund Budget for new Flushing Hydrant on Crown Court, to increase Park rental fees to \$100 for residents and \$150 for non-residents, to approve Gardiner Appraisal’s 2023 Maintenance contract for \$3,100 plus Market Drive fees (8.c). Upon Roll Call Vote, All Ayes. **Motions Carried.** Olson/Malmberg motioned to preliminarily accept proposed Resolution for Exceeding the State-Imposed Levy for Merrimac Fire & Rescue Increased cost, depending on DOR acceptance and Towns’ approval (8.b.). All Ayes, **Motion Carried.**

Item 8. Report of the Village Assistant:

Village Assistant Budde presented an overview of Village Sewer and Water Fund needs and requested approval for several 2023 Budget related needs. 8.d. CTW Contract; Olson/Naxera motioned to authorize Administrator Klecker to sign CTW contract for Well No. 1 Downhole Inspection and to submit notification to the newspaper. Upon Roll Call Vote, All Ayes. **Motion Carried.** Naxera/Malmberg motioned to reimburse the Sewer Fund from the Village’s \$46,054 ARPA Funds for eligible expenditures, including Lift Station 8 Pump 2 (\$10,800), Lift Station 1 Check

Valve (\$5,000), Landia Mixer 4 Service (\$7,500), MicroC purchase (\$2,570), Lift Station 6 Rehab (\$21,000) and to transfer any remaining ARPA Funds to Sewer Fund, for eligible expenses. Upon Roll Call Vote, All Ayes. **Motion Carried.** Gallus/Olson motioned to preliminarily approve a 6.5% Sewer rate Increase, effective October 25, 2022, with final approval at October Board Meeting. Upon Roll Call Vote, All Ayes. **Motion Carried.** Naxera/Gallus motioned to preliminarily approve Administrator Klecker submit application to PSC for Water “Simplified Rate Case” in mid-2023, with final approval at May 2023 Board Meeting. Upon Roll Call Vote, All Ayes. **Motion Approved.** Malmberg/Gallus motioned to preliminarily approve increasing the Water Fund’s Payment in Lieu of Taxes, not to exceed \$10,000 in 2023. All Ayes. **Motion Carried.** President Budde discussed proposed aggregate raise rates for Village Staff. It was decided that employee raises will be discussed in closed session during the October Board Meeting. 8.f. Aquafix for WWTP; Naxera/Gallus motioned to purchase Aquafix product in the amount of \$2,000 for the WWTP, from the ARPA funds, if eligible. Upon Roll Call Vote. All Ayes. **Motion Carried.**

Item 9. Adjourn: At 6:57pm Naxera/Gallus motioned to adjourn. All Ayes. **Motion Carried.**

Respectfully Submitted,
Jennie Klecker

Administrator/Clerk/Treasurer

Next Board Meeting
October 11
5:00 PM @ Village Hall

Brush Pick-up Dates
October 12 & 26
4 feet wide by 4 feet high, up to 8 feet long with brush stacked parallel to and near the road

AA Meetings
Wednesday Evenings 7:00
@ Memorial Park Pavilion. Questions?
Contact Mike @ 608-643-9521

General Election
NOVEMBER 8, 2022



Please help us keep the line moving & save time at the polls by registering to vote **before** election day.

Visit MyVote.wi.gov

HALLOWEEN



SUNDAY
OCTOBER 30TH
4:00 – 7:00 P.M.

Senior Fitness Program

Starts October 10, 2022 & runs through April 21, 2023

- Open to anyone 50 years of age or older.
- ONLY \$10.00 per person for the entire program!



Mondays, Wednesdays & Fridays,
9:30 – 10:00am
Merrimac Village Hall