

# VILLAGE VOICE

November 2022

Volume 18, Issue 11

## Draft Minutes of the 2023 Budget Hearing: General & Park Funds November 7, 2022

**Item 1. Call to Order:** The Village of Merrimac General and Park Funds 2023 Budget Hearing was called to order in Village Hall by Village President Phil Budde at 5:00PM. Village Trustees Jim Malmberg, Kirk Olson, and Andrew Gallus were present, with George Naxera arriving at 5:04PM. Also in attendance were Administrator Jennie Klecker, Village Assistant Margaret Budde and members of the public, as listed on the sign-in sheet. President Budde examined the affidavit of posting and confirmed that advance public notice of the meeting conformed to statutory requirements.

**Item 2. Consider public comment on proposed General and Park Funds 2023 Budget:** Cheryl Anderson asked if there was a line item for the festival in the budget, and was informed it was listed under "Park Fund Misc. Revenue."

**Item 3. Consider approval of proposed General and Park Funds 2023 Budget:** Gallus/Malmberg motioned to approve the proposed General & Park Funds 2023 Budget. Upon Roll Call Vote, All Ayes. **Motion Carried.**

**Item 4. Adjourn:** At 5:06, Gallus/Naxera motioned to adjourn. All Ayes. **Motion Carried.**

## Draft Minutes of the Village Board Meeting November 7, 2022

**Item 1. Call to Order:** The Village Board Meeting was called to order in Village Hall by Village President Phil Budde at 5:06PM. Village Trustees Jim Malmberg, George Naxera, Kirk Olson, and Andrew Gallus

were present. Also in attendance were Administrator Jennie Klecker, Village Assistant Margaret Budde and members of the public, as listed on the sign-in sheet. President Budde examined the affidavit of posting and confirmed that advance public notice of the meeting conformed to statutory requirements.

**Item 2. Public Input:** Chuck Ehemann asked the Board to revisit the topic of contacting WISDOT to see about reducing the speed limits on both ends of the Village. He also proposed looking into installing Electronic Radar Speed Limit Signs and asked if the Village would accept a private citizen donation to purchase the signs. Trustee Olson agreed to re-approach WISDOT about reducing the speed limits and to ask them about Electronic Radar Speed Limit Sign regulations.

**Item 3. Consent Agenda:** Malmberg/Gallus motioned to approve items 3.a., 3.b., 3.c., 3.d. of the Consent Agenda as posted. Upon Roll Call Vote, All Ayes. **Motion Carried.**

**Item 4. Approval of Village Bills:** Gallus/Naxera motioned to approve payment of outstanding monthly bills as listed on items 4.i.-4.iv. of the Agenda. Upon Roll Call Vote, All Ayes. **Motion Carried.**

**Item 5. Kirk Olson Land Division Application – Plan Commission Recommendation:** Trustee Malmberg informed the Board that the Plan Commission unanimously recommended the Board approve Mr. Olson's Land Division Application for his property on Church St. Naxera/Gallus motioned to approve Mr. Olson's Land Division Application. All Ayes (with Trustee Olson abstaining). **Motion Carried.**

**Item 6. Report of the Administrator:** 6.a. Discussion on Criteria for Granting Operator's Licenses; Administrator Klecker

asked the Board for guidance on the criteria for denying Operator's Licenses, as the Village ordinances are rather vague. Administrator Klecker was advised to develop a set parameters for license denial for the Board to review. 6.b. Operator's License Application – Marrah Slotty for Mac's Pub & Grub; Gallus/Olson motioned to approve Marrah Slotty's Operator's License Application. All Ayes. **Motion Carried.** 6.c. Garton Refund for Non-Affiliated Community Sports Fees; Naxera/Malmberg motioned to approve Mr. Garton's request for refund of Non-Affiliated Sports Fees incurred at the Sauk Prairie Community Center, in the amount of \$40. 6.d. Weynand Property Maintenance; The Board discussed a letter the Village received regarding an ongoing property maintenance issue. 6.e. Peterson Sanitation 2023 Contract Review and Possible Date Change Discussion; The Board discussed the details of the recently received Peterson Sanitation proposed 2023 contract, and expressed their strong desire to keep the collection date set for Mondays. 6.f. Quarles & Brady Bond Counsel Scope of Engagement Re: Safe Drinking Water Loan; Olson/Naxera motioned to table the topic until the December meeting, in order to wait until the Well No. 1 Project bids come in. All Ayes. **Motion Carried.** 6.g. Year End Employee Bonus Funding; Naxera/Gallus motioned to approve funding year-end bonuses for Administrator and Deputy Clerk from the Clerk/Treasurer expense account. All Ayes. **Motion Carried.** Naxera/Gallus motioned to approve funding year-end bonuses for DPW and Maintenance Operator equally from General Payroll and Salaries-Village Streets accounts. All Ayes. **Motion Carried.** 6.h. Resolution 2022-01-11 Regarding the Payment in Lieu of Taxes (PILOT);

**Website:** [merrimacwi.gov](http://merrimacwi.gov)

**Email:** [merrimac@merrimacwi.gov](mailto:merrimac@merrimacwi.gov) **Village Hall:** 608-493-2122  
**REGULAR OFFICE HOURS: Monday—Friday, 9 a.m. to 3 p.m.**

Naxera/Malmberg motioned to approve Resolution 202-01-11 Regarding the PILOT, applying an unchanged amount of \$5,955. All Ayes. **Motion Carried.** 6.i. Fire Department Resolution 2022-02-11, A \$1 Revision from Resolution 2022-02-10; Naxera/Gallus motioned to approve Fire Department Resolution 2022-02-10, which revises the previously adopted Resolution 2022-02-10 by \$1. All Ayes. **Motion Carried.**

**Item 7. Report of the Director of Public Works:** As DPW Schultz was unable to attend the meeting, Administrator Klecker gave the report. 7.a. Winterizing/Closing Village Parks; Village Parks have been winterized and closed for the season, and the new security cameras and signs have been installed. 7.b. Control Valve Change; CTW has repaired the Control Valve at the Wellhouse. 7.c. Old Dump Truck Auction & New Dump Truck Delivery; The old dump truck will be going up for auction with WI Surplus on November 8. According to the most recent update, the new Dump Truck should be delivered in 3 weeks.

**Item 8. Report of the Village Assistant:** 8.a. Well No. 1 Project Update; Village Assistant Budde informed the Board that Well No. 1 Project bids will be opened on November 17. So far 2 general contractors are planning on bidding the project. Bid awards will be considered at the December meeting.

**Item 9. Adjourn:** At 6:23pm Olson/Gallus motioned to adjourn. All Ayes. **Motion Carried.**

**Draft Minutes of the Plan  
Commission Meeting Nov. 17, 2022**

**Item 1. Call to Order:** The Village of Merrimac Plan Commission Meeting was called to order in Village Hall by Chairperson Jim Malmberg at 5:00PM. Commission Members Ann Hoffman, Bob Garrison, and Bob Pfaff were present with Tom Gallus absent. Also in attendance were Administrator Jennie Klecker and members of the public as listed on the sign-in sheet. Chairperson Malmberg examined the affidavit of posting and confirmed that advance public notice of the meeting conformed to statutory requirements.

**Item 2. Public Input:** None

**Item 3. Tom Luck – Certified Survey Map – Parcels No. 151-0313-00000 & 151-**

**0314-00000:** Garrison/Pfaff motioned to recommend the Village Board approve Mr. Luck’s Certified Survey Map, combining his two lots on 125 and 127 W. Main Street. All Ayes. **Motion Carried.**  
**Item 4. Kerry Grosse & Mary Ripp – Boathouse Conditional Use Permit – Parcel No. 151-0326-00000:**

Administrator Klecker informed the commission that while the Village Ordinances require a primary structure to be built or under construction before an accessory structure is established, the applicants are requesting the Boathouse Conditional Use Permit be granted now, so that work on both structures may begin simultaneously. The Building Permit for the primary structure has already been approved and the Commission agreed that it would cause an unnecessary hardship to require the new home construction begin before starting work on the Boathouse, due to the narrow shape of the lot. Hoffman/Pfaff motioned to recommend the Village Board approve the Grosse/Ripp Boathouse CUP. All Ayes. **Motion Carried.**

**Item 5. 2022 Comprehensive Plan Update:** The Plan Commission continued to work on the 2022 Comprehensive Plan update. Details of Action Plan #1, “Developing an Identity for the Village of Merrimac,” were discussed. Work was also begun on Action Plan #2, “How Can We Address Environmental Impacts.”

**Adjourn:** At 5:53pm, Hoffman/Pfaff motioned to adjourn. All Ayes. **Motion Carried.**

Respectfully Submitted,  
Jennie Klecker  
Administrator/Clerk/Treasurer

**Next Board Meeting  
December 13, 2022  
5:00 PM @ Village Hall**

Scrap metal recycling has ended for the season 2022. It will resume in April 2023.

**Winter Brush Pick-up Dates**

**December 14, 2022**

**January 11, 2023**

**February 8, 2023**

*4 feet wide by 4 feet high, up to 8 feet long with brush stacked parallel to and near the road*

**AA Meetings**

Wednesday Evenings 7:00

@ Merrimac Village Hall. Questions?

Contact Mike @ 608-643-9521

**Senior Fitness Program**

Mondays, Wednesdays & Fridays,

9:30 – 10:00am

Merrimac Village Hall

*Join us anytime! Only \$10*

***Holiday Office Hours***



Village Hall will be closed

**December 23 – 26 &**

**December 30 – January 2**

***Happy Holidays!***

**To All Concerned  
Merrimac Residents**

The Village of Merrimac Planning Commission has recognized the need to increase the use of renewable energy and environmentally sustainable practices within our community. We are forming a task force to identify topics and action items that can be implemented here. We are seeking interested individuals to participate in this project. Please contact Bob Pfaff if you are interested and/or have any questions. 608-963-3602 phone or text preferred.

## **Fall Leaf Clean-up Policy**

Residents should either compost their leaves on their own property, or pile them near the curbside on the Village's designated brush pick up days. Leaf remnants that are not picked up by the Village tractor bucket can be placed in clear plastic bags for future pick up. Village staff composts leaves and lawn clippings at our designated site. **Burning leaves is prohibited within the Village.** Because we do not have a street sweeper or vacuum, we ask that you do not rake or blow your leaves into the Village's gutters, or streets. Heavy rains then wash this debris into our storm sewers, impeding proper drainage and flow. Thank you for your cooperation throughout the coming fall season!



## **Fall/Winter Street Parking**

Vehicles cannot be left between **2AM to 8AM** on the even numbered side of the street on the even numbered calendar days, and on the odd numbered side of the street on the odd numbered calendar days.



## **Snow Removal**

Clearing snow from sidewalks and ensuring access to mailboxes is the property owner's responsibility pursuant to Village Ordinance 129-5. Sidewalks shall be cleared within 24 hours following the end of a snowfall event. **If walks are not cleared within 48 hours, the Village will clear the walks and bill the homeowner for this service.**



**WE WANT YOU!**

## **TO RUN FOR OFFICE**

Interested Village residents wishing to run for public office for the Village of Merrimac should plan to attend the Village Caucus, to be held sometime between Jan 2 and Jan 21, 2023 (Date to be determined at the December 13th Village Board meeting). The Caucus process is used to secure nominations of candidates for Trustee's and Village President posts that will expire in April 2023. Immediately following the Caucus, Declaration of Candidacy forms and Campaign Registration Statements must be submitted to the Sauk County Clerk for candidates to appear on the official ballot at the April 4th, 2023 Spring Election. Please contact Village Administrator, Jennie Klecker if you have any questions.

## **Santa Claus is Coming to Town ...On a Fire Truck!**



On **December 4th**, Santa will once again be judging decorated houses within the Merrimac Fire District as he waves to the kids from the fire truck. So get those Christmas lights & decorations dusted off and ready to light up. Prizes awarded for 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> place for best decorated houses. You can sign up for the house decorating contest and/or have Santa wave at your kids as he rides through, by emailing your name, address, and phone number to: **merrimacfiredept@gmail.com**. Check out the Merrimac Fire & Rescue Facebook page for details- **https://www.facebook.com/Merrimacwifireandrescue**

Kindness  
is in your blood.



## **Merrimac Community Blood Drive**

Merrimac Village Hall  
100 Cook Street, Merrimac

**Thursday, December 8, 2022**

**12:00pm to 5:00pm**



## **Parents Jingle Mingle**

Holiday Gift Wrapping  
**Thursday, December 15<sup>th</sup>**

**4:00 – 8:00 PM**

Merrimac Community  
School Cafeteria



Bring your holiday gifts & we'll wrap them with our selection of paper & bows. While we're wrapping, you'll enjoy holiday movies & light refreshments, shop our holiday craft fair, & meet other parents.

*Suggested donations: \$2.00 stocking stuffer, \$4.00 shirt boxes, \$8.00 large item. **Be Kind – We'll be collecting cash donations & items for the food pantry.*** All donated food items & half the cash proceeds will go back to the community. We'll apply the remaining cash proceeds to fund teacher supplies, field trips, and inclusive school play equipment. **Please consider donating supplies or volunteering.** Contact **mccsparent@gmail.com** by **Dec. 8<sup>th</sup>**. Sponsored by the Merrimac Home & School Club.

**\*\*\*If you would like to sign-up for AutoPay, simply fill out this form and return it with your Utility Bill, or drop it off at Village Hall.**



## **Village of Merrimac Utilities**

### **Automatic Payment Authorization**

#### Authorization for *setup* of Automatic Payment

I hereby authorize the Village of Merrimac to deduct my utility payments from my deposit account currently held at:

Name of Financial Institution: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, and Zip Code: \_\_\_\_\_

Type of Account [checking or savings]: \_\_\_\_\_

Account #: \_\_\_\_\_ Routing [ABA]: \_\_\_\_\_

#### **\*\*\* ATTACH A VOIDED CHECK**

I understand that if there are insufficient funds in the account to meet the required utility payment, the payment may not be paid and we may impose a \$25.00 fee. I further understand that the Village of Merrimac may terminate this payment authorization at any time, with or without cause. This authorization will remain in effect until written notice of termination is given to the Village of Merrimac.

Customer Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Utility Account Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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The Village of Merrimac Water & Sewer Department is offering you the opportunity to have your utility bill automatically withdrawn from your bank account. The due date for payments will be the 24<sup>th</sup> of each month. You will be sent a statement through the mail or email so you know how much your bill will be. It will state on the statement, "Direct Pay."

Please return the above authorization to the Village Office. The ACH will be in effect for your next billing payment

**If you prefer not to use this ACH withdrawal and continue paying your bills as you do now, do not submit this form.**